**SWOT MATRIX**

*Effective as of: Month day, year (e.g. February 10, 2022)*

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|  | **STRENGTHS** | **WEAKNESS** |
| Internal |  |  |
|  | **OPPORTUNITIES** | **THREATS** |
| External |  |  |

|  |  |
| --- | --- |
| Prepared by: | Approved by: |
| **NAME** | **NAME** |
| Bureau/Service Director CO)/ Division Chief (RO/SDO)/ Process Holder (School) | Undersecretary/Assistant Secretary In-Charge (CO)  RD/SDS (RO/SDO)/  School Head (School) |