



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

LIST OF RELEVANT INTERESTED PARTIES

Effective as of 23 March 2023

A. Education Support Services Division

B. Internal Parties

INTERESTED PARTIES	NEEDS AND EXPECTATION
Regional Management Committee	<ul style="list-style-type: none">• Concept Note• Progress report and feedback on policy implementation• Technical support / advice• Data-driven policy recommendation• Committed and supportive personnel• Occupational Safety and Health compliant work environment
RO Personnel	<ul style="list-style-type: none">• Regular and appropriate technical assistance in terms of health and nutrition services, physical facilities, partnership & linkages• Access to medical benefits; free annual physical and medical check-up• Clear and consistent directions and guidelines for programs, activities• Efficient and timely implementation of policies and standards relevant to personnel services

C. External Parties

INTERESTED PARTIES	NEEDS AND EXPECTATION
Teaching personnel	<ul style="list-style-type: none">• Occupational Safety and Health (OSH)-compliant work environment
Learners	<ul style="list-style-type: none">• Quality basic education• Child-friendly schools• Inclusive environment
Non-Teaching and Teaching-related personnel	<ul style="list-style-type: none">• Access to medical benefits: free annual physical and medical check-up



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

Doc. Ref. Code	QMSManual	Rev	2.0
Effectivity	02.09.22	Page	1 of 5

	<ul style="list-style-type: none"> • Occupational Safety and Health (OSH)-compliant work environment • Proper conduct of regular technical assistance
Field Offices (SDO, schools)	<ul style="list-style-type: none"> • Clear and consistent directions and guidelines from appropriate oversight committees on the improvement of the basic education services • Regular and appropriate technical assistance in the implementation of national policies and standards • Appropriate and on-time provision of funds, equipment, learning materials, and other support services • Clear and consistent direction and guidelines for programs, activities, and projects focusing on the improvement of basic education services • Efficient and timely implementation of policies and standards relevant to basic education services
Executive / Management Committee	<ul style="list-style-type: none"> • Concept / briefer • Progress report and feedback on policy implementation • technical support and advice • Data-driven policy recommendation • Committed and supportive personnel • Occupational Safety and Health (OSH)-compliant work environment • prompt approval of their recommendations from appropriate oversight committees
Oversight Agencies (COA, GPPB, CSC, DBM, OP, DOF, Congress, NEDA)	<ul style="list-style-type: none"> • Provide prompt resolutions and responses to education-related issues and concerns • Accurate and timely submission of required reports • Compliance to regulatory requirements • Compliance to data sharing agreements



<p>Line Agencies (e.g. RDRRMC, OCD, NEDA, DPWH, DOH, DSWD)</p>	<ul style="list-style-type: none"> • Provide prompt resolutions and responses to education-related issues and concerns. • Requests for prompt release of corresponding funds for programs and projects • Accurate and timely submission of education data for the implementation of various programs and projects • Compliance with data-sharing agreements
<p>Local Government Units (LGU's)</p>	<ul style="list-style-type: none"> • Optimum utilization and equitable distribution of the Special Education Fund (SEF) • Monitoring reports of programs and projects funded and initiated by the LGUs. • Partnership to support the community-based agenda of the barangay, city or town and province. • Decreased percentage of drop-out rate in collaboration with existing programs and projects of the LGUs. • Data-driven policy recommendation for Local School Board (LSB) and LGU-based programs and projects.
<p>Civil Societies, Political and Religious groups and Non-Government Organizations (Red Cross, Atikha)</p>	<ul style="list-style-type: none"> • Accurate and timely submission of data on needs assessment in the education sector. • Transparency of budget utilization and procurement process • Partnership to deliver/implement mission/advocacies in school • Public accountability
<p>Parents, Guardians and Parent-Teacher Associations and the General Community</p>	<ul style="list-style-type: none"> • Support PTA programs and projects • Acknowledge and recognize efforts and initiatives related to school programs and projects • Platform to discuss issues, solutions, and exchange of ideas.



	<ul style="list-style-type: none"> • Active participation of teachers and administration on PTA-initiated programs and projects • Shared vision with schools and teachers • Improved and strong working relationships with schools and administrators • Consultation in decision making • Provide prompt resolutions and responses to education-related issues and concerns
Alumni of Basic Education Schools and Learning Centers	<ul style="list-style-type: none"> • Availability of special connections, networking and other professional opportunities and linkages
International/National/Development Partners and Institutions	<ul style="list-style-type: none"> • Standards and guidelines on development, acquisition of materials, and required documents for contests, programs, and projects. • Technical assistance • Performance reports as basis for disbursement • Indicative timeline of activities • Copy of Draft MOA / MOU with external partners for legal review • Complete, accurate, and timely submission of required reports • Adherence to National agreements and guidelines
Service Providers	<ul style="list-style-type: none"> • Compliance to the contract • Prompt payment
Private Institutions and Organizations	<ul style="list-style-type: none"> • RElevant inputs on curriculum and pedagogy concerns • Technical assistance • Standards and guidelines on development acquisition of materials, required documents, for contests, programs, projects. • Indicative timeline of activities • RPs to discuss K-12 curriculum to other topics related to curriculum



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

Doc. Ref. Code	QMSManual	Rev	2.0
Effectivity	02.09.22	Page	4 of 5

	<ul style="list-style-type: none"> • Copy of signed agreements and other policies (i.e.,MOA and MOU) with external partners • Readiness of learners for immersion
Private kinder, elementary and high school	<ul style="list-style-type: none"> • Readiness of learners for immersion • Availability of technical assistance services • Timely and accurate assessment data

Prepared by:


MICHAEL GIRARD R. ALBA
 ESSD Chief

Approved by:


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

Doc. Ref. Code	QMSManual	Rev	2.0
Effectivity	02.09.22	Page	5 of 5