

#### Republic of the Philippines Department of Education

REGION IV-A CALABARZON

## **RECLASSIFICATION CHECKLIST**

TEAHUB NO.:\_

Name:
Position:
Division:
Indorsement/Recommendation from the SDS  Duly accomplished Form 212  Updated Service Record  Transcript of Records for Masteral Program/Doctoral  Ranklist for the current year  Performance rating for last three (3) consecutive years  SF-7 for the current year  Copy of seminar attended (Basic Training Course for School Heads)  From NEAP (For Principal applicant only)  Plantilla Allocation List (MT only) - 4 copies  List of teachers per subject area (For Secondary)  ERF (HT only)
Checked by:







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Remarks:	
Checked by:	
Address: Gate 2,Karangalan Village, Cainta, Rizal	

Telephone No.: 02-8682-2114

Website:depedcalabarzon.ph

Email Address: region4a@deped.gov.ph



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