**1st INDORSEMENT**

January 10, 2020

Respectfully referred to **DR. CATHERINE P. TALAVERA**, CESO VI, Schools Division Superintendent, Schools Division Office of Quezon Province, Pagbilao, Quezon Province, (Attention: Ms. Susan P. Fontarum, Accountant III), the copy of Journal Entry Voucher (JEV) No. 2019-12-0930 dated December 31, 2019, for the rejected payroll disbursement of Productivity Enhancement Incentive (PEI) 2019, regular net pay for the month of December 2019, and Service Recognition Incentive (SRI) 2019 for P7,000.

For infomation and preferential appropriate action.

**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

Incl: As stated

*fd/ecm*