Republic of the Philippines Department of Education REGION IV-A CALABARZON

Civil Service Form No. 48

DAILY TIME RECORD

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(Name)

For the month of Official hours for arrival and departure

Regular days Saturdays

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22	rrival	Departure	Arrival	Departure	Hours	Minutes
2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22						
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I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours: