\_\_\_\_\_ Indorsement

\_\_\_\_\_\_Date\_\_\_\_\_\_\_

Respectfully transmitted to the **General Manager, Government Service Insurance System, Pasay City,\_\_Branch\_\_\_,**the enclosed application for **compulsory retirement at the age of 65 years under Retirement Package** of**\_\_Name\_\_\_,** \_\_Designation\_\_in the **\_\_\_Division\_\_, effective\_the day after the last day of actual service\_**and recommending approval for whatever emolument he or she may be entitled to.

It is however informed that the reconsideration of CSC Resolution No. \_\_\_\_\_\_dated \_\_\_\_\_\_\_\_\_\_\_of Mr. or Ms. \_\_\_\_\_\_\_ is hereby granted for no. of months and days from duration of extension.

**\_\_(Signatories RD/ARD/CAO)\_**

TEAHUB Ref. No.:

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