**CERTIFICATE OF LAST PAYMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| Date of Issuance: | Click here to enter a date. |  |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Claimant:** | Click here to enter text. | | | Click here to enter text. | | Click here to enter text. | | | |  |
|  | Name (Last) | | | (First) | | (Middle) | | | | (Suffix) |
| School Division Office | | : Choose an item. | | | School Name | | | : Click here to enter text. | | |
| Position | | : Click here to enter text. | | | Employee No. | | | : Click here to enter text. | | |
| First Day of Service | | : Click here to enter a date. | | | School Year | | | : Click here to enter text. | | |
| Last Day of Service | | : Click here to enter a date. | | | School Year | | | : Click here to enter text. | | |
| Choose an item. | | : Click here to enter a date. | | | GSIS Mode of Retirement: R.A. 8291 | | | | | |
| Mode of Last Salary Received | | | : ATM | | | | Basic Salary | | : Php | |
| Payroll Period | | | : April 2019 | | | | Allowance | | : Php2,000.00 | |

Entitled Salary:

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|  |
|  |
| **Remarks:** |
| *Deleted in the regular payroll system effective* |
| **One Salary Grade Higher as per RA 4670 With step/s Increment as per NBC#** |

|  |  |  |
| --- | --- | --- |
| PREPARED: |  |  |
|  |  |  |
| ISAGANI D. CARLOS JR. |  | NOTED: |
| *Administrative Aide VI* |  |  |
|  |  | **ANN GERALYN T. PELIAS** |
|  |  | *Chief Administrative Officer* |
|  |  | Administrative Division  **- 0000** |

|  |
| --- |
| **DATA PRIVACY NOTICE: Data and information in this form are intended exclusively for the purpose of this transaction. This will be kept by the process owner for the purpose of verifying and authenticating identity of the clients. Serving other purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information explicitly consenting the process owner to serve its purpose.** |