**ROP / Field Bonuses / Allowances / Incentives Checklist**

For the period of:

Supporting Documents: Two (2) copies collated

*(Put N/A if not applicable)*

* Uniform and Clothing Allowance (U/CA)
* Mid-Year Bonus (MYB)
* Year-End Bonus (YEB)
* Cash Gift (CG)
* Productivity Enhancement Incentive (PEI)
* Productivity-Based Bonus (PBB)
* Service Recognition Incentive (SRI)
* Anniversary Bonus
* Signed Payroll

I hereby certify that above documents are complete and arranged as per checklist.

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Signature over Printed Name / Date

Email Address: rpsu.calabarzon@deped.gov.ph

Contact Number/s: