**ROP / Field Bonuses / Allowances / Incentives Checklist**

For the period of:

Supporting Documents: Two (2) copies collated

*(Put N/A if not applicable)*

* [ ]  Uniform and Clothing Allowance (U/CA)
* [ ]  Mid-Year Bonus (MYB)
* [ ]  Year-End Bonus (YEB)
* [ ]  Cash Gift (CG)
* [ ]  Productivity Enhancement Incentive (PEI)
* [ ]  Productivity-Based Bonus (PBB)
* [ ]  Service Recognition Incentive (SRI)
* [ ]  Anniversary Bonus
* [ ]  Signed Payroll

I hereby certify that above documents are complete and arranged as per checklist.

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Signature over Printed Name / Date

Email Address: rpsu.calabarzon@deped.gov.ph

Contact Number/s: