**Certification, Authentication and Verification**

**FOR BASIC EDUCATION SCHOOL RECORDS**

**Date & time of filing : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME OF LEARNER :**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE & PLACE OF BIRTH :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CONTACT NO :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME OF SCHOOL :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SCHOOL'S EMAIL ADDRESS : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PURPOSE:** (Please check any of the following)

EMPLOYMENT ABROAD FIANCE VISA STUDY ABROAD

SEAMAN’S BOOK/SRC TOURIST VISA DESCENDANT'S VISA

MIGRATION ABROAD REIMBURSEMENT OF EDUCATIONAL ALLOWANCE/

TUITION FEES OF CHILDREN OF OFWs

SUCH OTHER PURPOSE AS MAYBE REQUIRED BY THE DFA

(Applicant/Representative Signature)

**(TO BE FILLED-UP BY THE REGIONAL RECORDS PERSONNEL)**

**Graduates Undergraduates**

**Requirements Public Private Public Private**

1. Original Diploma (with 2 Certified Photocopy)
2. Original Form 137 (with 2 Certified Photocopy)
3. Certificate of Graduation (Latest and Original)

(With 2 Photocopy)

1. Certificate of School Last Attended (Latest and Original)

(With 2 Photo Copy)

1. List of Graduates/Year Book (duly Certified Correct

by the Authorized Officials

1. Copy of Special Order (with 2 certified photocopy)
2. 2 pcs. Passport size ID picture
3. Birth Certificate
4. 1 pc. Long Brown Envelope

Note: Copy of F-137/Diploma shall be certified by the Authorized School Officials Ex. Principal/Registrar/Director

**DATA PRIVACY NOTICE:** Data and information in this form are intended exclusively for the purpose of this activity. This will be kept by the process owner for the purpose of verifying and authenticating identity of the participants. Serving other purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information explicitly consenting the process owner to serve its purpose.