**ABSTRACT OF CANVASS/MARKET SURVEY**

Division/Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Lot/Item** | **Qty.** | **Item/Description**  **End-User’s Specification** | **Name of Supplier 1** | | **Name of Supplier 2** | | **Name of Supplier 3** | |
| **Unit Cost** | **Total Cost** | **Unit Cost** | **Total Cost** | **Unit Cost** | **Total Cost** |
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* *Use additional sheets, if necessary*
* *Attached Request for Information (RFI) submitted by Suppliers*

Prepared by: Approved by:

*(Head of Office)*

**SIGNATURE OVER PRINTED NAME SIGNATURE OVER PRINTED NAME**

Designation Designation