**BERF Action Research Proposal Application Template**

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| --- | --- |
| **LEAD PROPONENT** | (SURNAME, FIRST NAME, MIDDLE INITIAL) |
| **MEMBER** | (SURNAME, FIRST NAME, MIDDLE INITIAL) |
| **MEMBER** | (SURNAME, FIRST NAME, MIDDLE INITIAL) |
| **TITLE OF RESEARCH** |  |
| **DIVISION** | Quezon Province |

**Context and Rationale**

* *Description and context of the study*
* *Reason for conducting the study*
* *How the results could be used in action planning*

**Action Research Questions**

* *Identify the problem/s which will be addressed by the research*

*See: DepEd Order 43, s. 2015 otherwise known as Revised Guidelines for the Basic Education Research Fund (BERF)*

**Proposed Innovation, Intervention and Strategy**

* *idea*
* *problem*
* *procedure/system*
* *solution*
* *phenomenon*
* *combination of any of these that were used to solve the research problem*

**Action Research Methods**

**A. Participants and/or other Sources of Data and Information**

* *Who will participate in the research*
* *Number of people*
* *Characteristics of the participants/sample*
* *Sampling procedure*

**B. Data Gathering Methods**

* *Various instruments*
* *Procedures for data collection*

**C. Data Analysis Plan**

* *How the data will be analyzed and reported*
* *Qualitative and/or quantitative methods used in analyzing the data*

**Action Research Work Plan and Timelines**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITIES** | **\*Month 1** | **Month 2** | **Month 3** | **Month 4** | **Month 5** | **Month 6** |
| **1. Preparation of research questionnaire** |  |  |  |  |  |  |
| **2. Testing of validity and reliability of the questionnaire** |  |  |  |  |  |  |
| **3.** |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |
| **5.** *Add rows if necessary* |  |  |  |  |  |  |

*\*Shade the corresponding month per activity*

**Plans for Dissemination and Utilization**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **DISSEMINATION ACTIVITIES** | **\*Month 1** | **Month 2** | **Month 3** | **Month 4** | **Month 5** | **Month 6** |
| 1. **SLAC** |  |  |  |  |  |  |
| 1. **District LAC** |  |  |  |  |  |  |
| 1. **Research conference** |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |
| **5.** *Add rows if necessary* |  |  |  |  |  |  |

*\*Shade the corresponding month per activity*

**REFERENCES**

*\*Please follow the APA format*

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| **SUBMITTED BY:**  *(Signature over printed name)* |  |
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