**REGIONAL EDUCATION DEVELOPMENT PLAN (REDP)**

**APPRAISAL FORM**

Name of Division: Choose an item.

Appraisal is an integral part of the quality planning process. Basically, it is a critical review of a plan or a proposal by a third party to ensure all aspects of the plan are correct and accurate and that the proposed strategies will contribute to the achievement of desired objectives. The details of the plan are re-examined to ensure the plan is relevant and responsive to the needs, issues, and opportunities affecting the target groups and that the proposed strategies are coherent, sustainable, and practicable. The capacity of the proponent to implement the plan is also assessed during appraisal.

Specifically, the following items are thoroughly reviewed during appraisal:

1. consistency of strategic goals with the long-term and team visions,
2. logic and reasonability of strategies or objectives with the strategic goals, and
3. checking and/or validating the accuracy of outcomes targets and its coherence with the national targets.

**Directions:** Read the review areas and their corresponding indicators. Appraise the education plan by ticking whether the indicators are present in the document. If not evident, write possible actions or suggested improvements in the suggestion box adjacent to each indicator.

| **Review Areas** | **Indicators** | **Appraisal (Please check box)** | | **Suggested Possible  actions/ improvements** |
| --- | --- | --- | --- | --- |
| **Evident** | **Not  Evident** |
| *1. Initial Review   To ensure the education plan submitted is complete in terms of data, information and supporting documents are present* | 1. The submitted education plan followed or complied with the prescribed format | *(this part is to be checked in the final draft)* | | |
| 1. The data, information, and assumptions used are correct and valid |  |  |  |
| 1. There are documents/evidences supporting the plan |  |  |  |
| 1. The stakeholders were involved or participated in the preparation of the plan |  |  |  |
| *2. Relevance of the plan*  *To determine if the current education situation is clearly and adequately presented and the immediate challenges are well articulated* | 1. The education situation of CO/RO/SDO is clearly presented and described in the following: |  |  |  |
| a. Historical Performance |  |  |  |
| b. Forecasting |  |  |  |
| \*Priority KPIs |  |  |  |
| \*Pareto Analysis and  Segmentation |  |  |  |
| 2. The immediate challenges were adequately identified and articulated |  |  |  |
| 1. Relevant internal and external actors |  |  |  |
| b. per pillar |  |  |  |
| c. per identified KPIs |  |  |  |
| d. per Key Stage |  |  |  |
| 4. The plan addresses or is consistent with the priority agenda/pillars. |  |  |  |
| 5. The proposed strategic goals and strategies are necessary to achieve the vision |  |  |  |
| *3. Necessity and Adequacy of Strategic Goals  To establish direct link between vision and strategic goals* | 1. The proposed strategic goals/strategies are adequate to achieve the vision |  |  |  |
| 2. There are better alternatives/strategies that fit in the educational context |  |  |  |
| 3. The proposed strategies are consistent with the Department's vision |  |  |  |
| *4. Plan Targets*  *To assess the feasibility and practicability of the plan to ensure that necessary elements are present in the plan (i.e. milestones and targets and scheduled)* | 1. The target years are specified for each milestone |  |  |  |
| 2. The target per identified KPIs are feasible, achievable and aligned with strategies |  |  |  |
| 5. *Coherence and consistency of strategies with the strategic goals* | 1. The proposed strategies actually and directly support the strategic goals |  |  |  |
|
| 2. The milestones and target are clear and correct |  |  |  |

Reviewed by:

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Chair, Regional Planning Team

Click or tap to enter a date.

Date

Approved:

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Regional Director