**Form D2 - APPLICATION FOR CHANGING AND CREATING NEW-UNIQUE STRAND FOR SENIOR HIGH SHOOL**

|  |  |  |
| --- | --- | --- |
| Date Received | : |  |
| Requesting School | : |  |
| Schools Division Office | : |  |
| Name of Requesting Party | : |  |
| Position/Designation | : |  |
| Address | : |  |
| Subject / Subject/ Concern | : |  |

**I. CURRICULUM**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of School | : | Public |  |  | Private |  |  | SUC/LUC |  |
|  |  |  |  |  |  |  |  |  |  |
| Track | : | Academic |  |  | TVL |  | Unique | |  |
|  |  | Arts & Design |  |  | Sports |  | Track | |  |
|  |  |  |  |  |  |  |  | |  |
| Strand | : | ABM |  |  | GAS |  | HumSS | |  |
|  |  | STEM |  |  | Others: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |

**II. DOCUMENTS SUBMITTED**

**⬜** DepEd School Identification (ID)

⬜ Letter-request for implementation of SHS program addressed to the Schools Division Superintendent (SDS)

⬜ Certification signed by the SDS stating that no public SHS is offering the same SHS Track within the catchment area / Justification on the Need for Implementation

⬜ Implementation Plan for the SHS Program covering five (5) years to include among others, the following:

⬜ Current and projected enrolment for five (5) school years, by grade level;

⬜ Proposed budgetary requirements for its Personal Services, MOOE, and Capital   
 Outlay;

⬜Operational Plan regarding curriculum and the instructional supervision of the proposed SHS; and

⬜ School Site Development Plan (SSDP) to include proposed school buildings, as   
 needed.

⬜ Proposed Curriculum Guides

⬜ Justification signed by the SDS, in case will offer the same SHS Track

⬜ List of prospective enrollees in SHS per track and strand, indicating their names, Learner Reference Numbers (LRNs), where applicable, ages, addresses, school names and DepEd School Identification Numbers where they are currently or previously enrolled

**⬜** Justification signed by the SDS, in case the required minimum enrolment and/or numberof tracks are not satisfied

**⬜** List and types of establishments and industries in the community, as attested to by the Department of Trade and Industry (DTI), Department of Labor and Employment (DOLE) or the Municipal Planning Officer

**⬜** Certification from the SDS that the track(s) and strand(s) to be offered are aligned with the Local Development Plan, as evident in the list provided by the City/Municipal Mayor, and are decided upon by the Regional Director (RD), SDS, Division Planning Officer and the School Head concerned

**⬜** Results of internal assessments or surveys done with the prospective enrollees

**⬜** Immersion Deployment Plan

**III. FINDINGS**

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**IV. REMARKS/RECOMMENDATIONS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Approved | : |  |  | Disapproved | : |  |  |
|  |  |  |  |  |  |  |  |
| For Revision | : |  |  | Referred To | : |  | |

|  |  |  |
| --- | --- | --- |
| **Documents Processed by** | : |  |
|  |  | (Signature above printed name and designation) |
| **Date** | : |  |

|  |  |  |
| --- | --- | --- |
| **Approved by** : |  |  |
|  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Chief  Curriculum and Learning Management Division |