



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON

**Designation of Beneficiaries Checklist**

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 School: \_\_\_\_\_

\_\_\_\_Original and authenticated copies from the Philippine Statistics Authority of the following:

- Death Certificated of the deceased;
- Birth Certificate of the deceased;
- Marriage Contract of the deceased (if married)
- \_\_\_\_\_
- Birth Certificate of the beneficiaries:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Marriage Contract of the beneficiaries:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Death Certificated of the deceased beneficiaries (if any):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_Waiver of rights of the other beneficiaries in favor of the other/s (optional)

Others: \_\_\_\_\_

Evaluated by: \_\_\_\_\_



Address: Gate 2, Karangalan Village, Cainta, Rizal  
 Telephone No.: 02-8682-2114  
 Email Address: region4a@deped.gov.ph  
 Website: depedcalabarzon.ph



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