



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

**OPPORTUNITY REGISTRY**  
*Effective as of June 19, 2024*

A. Finance Division

No	DECLARED PROCESS & OPPORTUNITY STATEMENT <i>(include benefit once opportunity is encountered)</i>	LIKELIHOOD	IMPACT	OPPORTUNITY RATING	OPPORTUNITY PURSUIT ACTION PLAN <i>(may refer to other planning documents)</i>	PERSON/OFFICE RESPONSIBLE	TARGET DATE
1.	<b>Declared Process</b> Monitoring and Recording of Financial Transactions (Financial Statements Preparation)  <b>Opportunity Statement</b> Information system to aid in financial reporting.  <b>Benefits</b> Timely, accurate, and efficient monitoring of financial reports.	5	4	HIGH	Adopt a unified reporting system.	Finance Division Personnel	January-December, 2024
2.	<b>Declared Process</b> Financial and Accountability Report (BFARs (FAR 2, 2-A, 3, 4 and 5) Processing)	5	4	HIGH	Proposal for creation of additional Plantilla positions.	CAO in coordination with Administrative Division (Personnel Section)	January - December, 2024



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	<p><b>Opportunity Statement</b> Request for creation of additional Plantilla positions.</p> <p><b>Benefits</b> Additional financial staff to aid in various tasks of the Finance Division.</p>						
3.	<p><b>Declared Process</b> Budget Processing and Execution (ORS and BUR Processing).</p> <p><b>Opportunity Statement</b> Request for modification of funds.</p> <p><b>Benefits</b> Provision of additional resources to aid in the agency operation.</p>	3	4	HIGH	Proposal for modification of savings.	RD ARD Chiefs of all FDs	January - December, 2024

Prepared by:



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Finance Division

Approved by:



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